



CCS Seniors: Registering for the October 10, 2020 ACT!



1. Request an ACT test fee waiver code from your school counselor or I Know I Can advisor. See [HERE](#) for counselor emails. Check [HERE](#) to find your IKIC advisor and contact information. If you do not believe your family qualifies for a fee waiver, you will need to have a credit card ready to register.
2. Have a copy of your transcript ready to help you remember courses you have taken and grades you have earned. (Can't get one fast enough? Do your best to remember accurately.)
3. Have a headshot photo that you can upload during registration- this is required to take the ACT. See instruction [HERE](#) about what kind of photo is acceptable and how to submit it.
4. Sign into your MyACT account at <https://my.act.org/> Choose your right option to log in. Follow prompts if you forgot your password. If you are still having trouble, you can contact ACT at: See [FAQs](#), [Email us](#), or call [+1 319-337-1270](tel:+13193371270), M-F 8 a.m. to 8 p.m. CT.
5. Once you are signed in, complete your demographic information. Indicate if you already were approved for accommodations for your IEP, 504 or if you qualified for ESL accommodations. You should have applied for and qualified for these for the ACT you took at your school last year. If you have a question, ask your school counselor!
6. Sign up for the **Full ACT, NO writing!** Colleges do not require this and we do not plan to offer this at this administration.
7. **To choose your test location, click on the box for Choose location!** You will not see our CCS locations until you type in the code.)
8. After clicking on Choose location, you will type in the CCS test center code of your choice (do not enter zip code):
 - a. West HS: 223547
 - b. Walnut Ridge HS: 251117
 - c. Northland HS: 247277
 - d. Columbus Downtown HS: 232497
9. If your first-choice location is full, you will need to select another location.
10. Finish registering. Make sure to print out your registration ticket and keep it in a safe place for testing day.
11. Use resources [HERE](#) to practice before the test!
12. Plan to arrive at your test location by 7:30 am. Make sure you know how to get there! Bring your [photo ID](#), two #2 pencils, a watch, a snack, a sweatshirt (if it is cool) and an [approved calculator](#) (we will also have calculators) and of course, your Registration TICKET! Check [HERE](#) for what to bring and what not to bring. You may not attend if you have a temperature, please check before coming.

The image shows two screenshots of the ACT registration interface. The top screenshot shows the 'Welcome to ACT Registration!' page with the following elements:

- 'Where will you be testing?' section with 'In the U.S.' and 'Outside the U.S.' buttons.
- 'Do you need to test with English Learner supports or have a disability that requires accommodations to access the test?' section with 'No, None Needed' and 'Yes, Accoms/Supports Needed' buttons.
- 'Choose your test option:' section with 'Full ACT with writing' and 'Full ACT, no writing' buttons. A red arrow points to the 'Full ACT, no writing' button.
- 'Choose a test near 43235 | Change location...' section with 'By Date' and 'By Site' filters. A red arrow points to the 'Change location...' link.
- Test date and location options for 'September 2020 Register by Aug. 28':
 - Saturday, Sep. 12, 2020 DUBLIN-SCIOTO HIGH SCHOOL 08:00 am DUBLIN, OH
 - Saturday, Sep. 12, 2020 OTTERBEIN UNIVERSITY 08:00 am WESTERVILLE, OH

The bottom screenshot shows the same page with the 'Change location...' link highlighted by a red arrow. Below it, there is a form with 'ZIP Code' and 'Test Center Code' fields, each with a 'Go' button. A red arrow points to the 'Test Center Code' field.